

Security Policy

Amalgamated Pest Control, together with our employees and subcontractors, will provide a secure working environment by protecting ourselves, our asset and our operations against risk of injury, loss or damage from criminal, hostile or malicious acts.

Amalgamated Pest Control is committed to the continual improvement of its security policy and its implementation.

⌘ Objectives of this Policy

This policy recognizes that the security of all employees, equipment and subcontractors within Amalgamated Pest Control is the responsibility of the company management. In fulfilling this responsibility, management has a duty to provide and maintain so far as is practicable a working environment that is safe and includes:

- Staff and Customers.
- Intangibles, such as the facility's reputation and the regard in which it is held by its customer's, its aims and development.
- Real Estate (particularly buildings) plant, machinery and vehicles.
- Office equipment, particularly computers.
- Merchandise and stock.
- Currency, both official and private.
- Information or intellectual property.

⌘ All Managers are responsible for:

- Office security including access to buildings, alarm systems, computers and office equipment.
- Record security including access to and storage of documents and secure disposal of records.
- Staff and subcontractor management and commitment to security policy and procedures including relevant Amalgamated Pest Control confidentiality agreements. This includes cleaners, software technicians and security companies.
- To establish and maintain a suitable computer backup regime for all computer data and software, including off-site backups.
- Ensuring that security requirements of customers are understood by all subcontractors and staff, and implemented.

⌘ All Supervisors are responsible for:

- Implementation and enforcement of directions and systems developed by management.

⌘ All employees and sub-contractors are to:

- Follow all security policies, procedures and instructions of management and supervisors. This includes procedures relating to office facilities, commercial records, company equipment, company policies and procedures.
- Protect all confidential and commercially sensitive information at all times.
- Follow all security policies, procedures and instructions of customers of Amalgamated Pest Control.

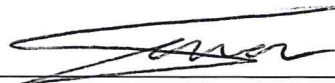
⌘ Application of the Policy

This policy is applicable to the Amalgamated Pest Control Group, including all employees, sub-contractors, sub-licensees and licensees in all its operations and functions.

⌘ Review

Amalgamated Pest Control is dedicated to the continual improvement of security performance. Amalgamated Pest Control will routinely assess security measures when in place and have a duty to report to the appropriate authority any security breaches, unethical behaviour and conflicts of interest that come to our notice.

Policy Authorised by: _____



Date: 1 October 2016